

**Appendix 1****Scrutiny Board including Call-in (and new form)**

<b>Section</b>	<b>Proposed changes</b> (Additional wording is shown <u>underlined</u> , deleted wording is shown in <del>strikethrough</del> )	<b>Rationale</b>
Article 7 – Overview and Scrutiny Arrangements – Diagram	Replace the diagram with the version at the end of this table below.	To ensure the group’s remit is fully covered, and to correct errors in the current version.
Article 7 – Overview and Scrutiny Arrangements - 7.4 Specific Responsibilities of Scrutiny Board	<p>Add the following parts underlined to the Board’s remit:</p> <p>“</p> <ul style="list-style-type: none"> <li>• <u>Co-ordinate the Scrutiny Work Programme</u></li> <li>• <u>Major infrastructure projects that crosscut Scrutiny Panels</u></li> <li>• <u>West Midlands Combined Authority interface and the work of their Scrutiny Committee. Interface for the purposes of Scrutiny Board is defined, as including the relationship and interactions the Council has with the Combined Authority, particularly strategy and policy impacting on Wolverhampton.</u> <ul style="list-style-type: none"> <li>○ <u>MTFS</u></li> <li>○ <u>Overall performance</u></li> <li>○ <u>Our City, Our Plan, the council’s strategic framework for levelling up</u></li> <li>○ <u>Pre-Decision – If an item needs to come for pre-decision, which cannot go to the relevant Scrutiny Panel for logistical reasons such as timing or the agenda already being at capacity, then Scrutiny Board can instead consider the item. Some pre-decision items may always need to come to Scrutiny Board such as the MTFS.</u></li> <li>○ <u>Call In</u></li> <li>○ <u>Petitions</u></li> <li>○ <u>Wolverhampton Pound</u></li> <li>○ <u>Oversight of Select Committee Work – reporting on outcomes. Scrutiny Review Groups and Select Committees should clearly state in their terms of reference if</u></li> </ul> </li> </ul> <p>”</p>	<p>To better reflect the group’s remit of co-ordinating the work of all Scrutiny Panels, having an overarching oversight and ensuring there is no duplication.</p> <p>To add major infrastructure projects that crosscut a number of Scrutiny Panels which helps to avoid duplication of work.</p> <p>Further explanation to provide further clarity.</p>

	<u><i>they should report to the parent Scrutiny Panel or Scrutiny Board. To avoid duplication, it should not be both.</i></u>	
Article 7	Add the following bullet point to the specific responsibilities of Economy and Growth Scrutiny panel: “ <ul style="list-style-type: none"> <li><i>To measure progress against the Strategic Economic Plan.</i>”</li> </ul>	On the recommendation of Deputy Chief Executive
Article 7 – Overview and Scrutiny Arrangements - 7.10 Substitutes	Add the following:  <i>“The leaders of the political groups may notify the Monitoring Officer and the Clerk to the meeting of substitutes of Councillors from their party, to attend Scrutiny Board/Scrutiny Panel/ Select Committee in place of members of their party where the relevant member is unable to attend.”</i>	To ensure that the clerk receives the notification in good time and can make arrangements for the meeting.
Article 7 – Overview and Scrutiny Arrangements - 7.8 Designation of Scrutiny Officer	The Electoral Services and Scrutiny Manager is designated as the Council’s Statutory Scrutiny Officer.	Updated to reflect change in line manager for the service
Part 4 – Overview and Scrutiny Procedure Rules - 7.1 Agenda items	To make the following amendments:  <i>“Any scrutiny member is entitled to give notice to the <u>Scrutiny Team Head of Paid Service</u> that they wish an item relevant to the functions of the Panel <del>to be included on the agenda for the next available meeting of the Board or Panel.</del> <u>To be considered for inclusion on an agenda for a meeting of the Board or Panel</u> <del>On receipt of such a request the Head of Paid Service will ensure that it is included on the next available agenda.</del> <u>A discussion will then take place between the Lead Officer for the Panel or Board, the Scrutiny Officer and the Chair / Vice-Chair of the Panel or Board to determine if the request</u> </i>	Based on the Statutory Scrutiny Guidance on prioritisation because It is not always practical to consider every requested agenda item within the scrutiny work programme. This will also help to ensure agenda items are not duplicated across the panels and board.

	<p><u>for an additional item is a priority for scrutiny and to give time to consider the value scrutiny can bring to the item. This would ideally take place at an informal preparation meeting. If agreement cannot be reached, it will go to the Scrutiny Panel/Board for decision. The Chair will have due regard for all the points raised in making the decision. Where it is not considered appropriate for the Board or Panel to deal with the item(s), at the next meeting, the Chair will give the reasons for this decision to the member requesting the item.”</u></p>	
Part 4 – Overview and Scrutiny Procedure Rules - 10. Councillors and employees giving account	<p>Insert at the end of paragraph 10. Councillors and employees giving account</p> <p><i>Cabinet Members should only attend Board/Panel meetings at the request of the Chair of the Scrutiny Board/Relevant Panel</i></p>	Cabinet Members should attend only at the request of the Chair of the Scrutiny Board/Relevant Panel – the Board/Panels have the ability to require the relevant Cabinet Member to attend, but they should not attend at other times unless requested to do so by the relevant Chair
Part 4 – Overview and Scrutiny Procedure Rules - 13.3 Call-in	<p>Currently the decision to call-in can be made by any of the following:</p> <ol style="list-style-type: none"> <li>the Chair of the Scrutiny Board</li> <li>the Vice-Chair of the Scrutiny Board</li> <li>the Leader or Deputy Leader of the main opposition group</li> </ol> <p>This should be changed to:</p> <ol style="list-style-type: none"> <li>The Leader or Deputy Leader of the main opposition</li> <li>At least three members who are not members of the Cabinet.</li> </ol>	For consistency of approach across the region - the majority of councils require at least 3 members to call-in a decision.
Part 4 – Overview and Scrutiny	To add a new section 13.4:	To assist members with preparing all of the necessary

Procedure Rules - 13.4 Call-in	<p><u>“Every call-in request should be made on the relevant online form.”</u></p> <p>See proposed call in form at the end of this table.</p>	information for call in, and to assist with preparation for the call-in meeting. The call in form will be available to access on the Councillor portal.
Whole Constitution	To make such other minor amendments which are incidental to the changes above.	Necessary for consistency and ease of reading.

**Table 1.1 - Article 7 – Overview and Scrutiny Arrangements – Proposed replacement diagram**

<b>Scrutiny Board</b>					
<b>Strategic oversight</b> <ul style="list-style-type: none"> <li>• WMCA interface</li> <li>• MTFS (overall oversight on Revenue/Capital/Assets)</li> <li>• Overall performance (including Our City: Our Plan)</li> <li>• Levelling Up</li> <li>• Pre-Decision</li> <li>• Call in.</li> <li>• Petitions</li> <li>• Oversight of Select Committee work – reporting on outcomes.</li> </ul>					
<b>Scrutiny Panels</b>					
<b>Adults</b>	<b>Children and Young People</b>	<b>Economy and Growth</b>	<b>Climate Change, Housing and Communities</b>	<b>Resources and Equalities</b>	<b>Health</b>
<ul style="list-style-type: none"> <li>• Support the Health and Social Care system to respond to and recover from Covid-19</li> <li>• Maximise independence for people with care and support needs</li> <li>• Work as a system to make sure that people get the right support at the right time</li> </ul>	<ul style="list-style-type: none"> <li>• Ensuring that children have the best start in life and good early development</li> <li>• Ensuring high quality education that closes the attainment gap</li> <li>• Ensuring that children and young people grow up</li> </ul>	<ul style="list-style-type: none"> <li>• Help create good quality local jobs</li> <li>• Working in partnership to support local people into work and better jobs</li> <li>• Ensuring flexible skills systems which support local businesses to grow and</li> </ul>	<ul style="list-style-type: none"> <li>• Work together to deliver more new homes</li> <li>• Ensuring safe and healthy homes for all</li> <li>• Ensuring access to a secure home</li> <li>• Ensuring clean, green neighbourhoods and public space</li> </ul>	<ul style="list-style-type: none"> <li>• Measuring Success</li> <li>• Our City Our Plan – Our Council Programme</li> <li>• Our Assets</li> <li>• Our Data</li> <li>• Our Digital</li> <li>• Our Money</li> <li>• Our People</li> </ul>	<ul style="list-style-type: none"> <li>• Keep residents safe by containing and reducing the spread of Covid-19</li> <li>• Close the gap on healthy life expectancy</li> <li>• Help people live happier more active lives</li> </ul>

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<ul style="list-style-type: none"> <li>• % of older people (aged 65 and older) who were still at home 91 days after discharge from hospital into reablement/rehabilitation services</li> <li>• % of adults with learning disabilities in paid employment</li> <li>• % of social care users supported to remain in their own homes</li> <li>• % of adults who use services who say social care services help them to feel safe and secure</li> <li>• % of adults in receipt of long-term services who are in control of their own lives</li> </ul>	<p>happy with good physical, social and mental health, and wellbeing</p> <ul style="list-style-type: none"> <li>• Ensuring that every young person in the city is equipped for adulthood with life skills and ready for work</li> <li>• Ensuring that families are strengthened where children are vulnerable or at risk</li> <li>• % of Early Years and Childcare settings rated Good or Outstanding</li> <li>• % of take up of 2-year-olds benefitting from early education</li> <li>• % of schools in the city that are rated Good or Outstanding</li> <li>• Average Attainment 8 score per pupil</li> <li>• % gap in Attainment 8 score gap between advantaged and disadvantaged children</li> <li>• % of 16 and 17 year-olds with SEND in education, employment, or training</li> </ul>	<p>residents to access good jobs</p> <ul style="list-style-type: none"> <li>• Supporting local businesses to start up, scale up and thrive</li> <li>• Attracting new investment which brings social and economic benefit to all</li> <li>• Creating vibrant high streets with quality culture and leisure offers</li> <li>• Growing the low carbon and circular economy</li> <li>• Number of working age adults (16-64) claiming unemployment benefits</li> <li>• Number of young adults (18-24) claiming unemployment benefits</li> <li>• Level of 16 &amp; 17 year old NEETS</li> <li>• Number of jobs created / safeguarded in the city through the Investment Team</li> <li>• % Local Authority spend on</li> </ul>	<ul style="list-style-type: none"> <li>• Well-connected businesses and residents</li> <li>• Number of new builds completed in the city</li> <li>• Net additional dwellings in the city</li> <li>• % of dwelling stock that is vacant in the city</li> <li>• Housing affordability ratio</li> <li>• Total crime recorded per 1000 population</li> <li>• % of planning application decisions made with 13 weeks or agreed timescales</li> <li>• Number of homeless families moved into secure housing</li> <li>• Energy efficiency of housing stock</li> <li>• % fly tipping incidents resolved in 5 working days</li> <li>• % of trees on public land serviced every two years</li> </ul>	<ul style="list-style-type: none"> <li>• Our City: Our Plan – PRIDE values</li> <li>• Wolverhampton Pound</li> <li>• Gender pay gap of council employees</li> <li>• Ethnicity pay gap of council employees</li> <li>• Customer Service call wait times</li> <li>• Sickness absence rates</li> <li>• Employee turnover rate</li> <li>• Spend with local businesses</li> <li>• Overall, how well informed do you think your council keeps residents about the services and benefits it provides? (LGA Resident Satisfaction Survey)</li> </ul>	<ul style="list-style-type: none"> <li>• Protect vulnerable people at risk of harm and exploitation</li> <li>• Inclusive, welcoming communities where people feel safe and look out for each other</li> <li>• Alcohol specific mortality per 100,000</li> <li>• % of physically inactive adults (Public Health Outcomes Framework)</li> <li>• % of less active children (Active Lives Survey)</li> <li>• Suicide rate (all persons) per 100,000</li> <li>• % of 40-74 year olds attending offered health checks</li> <li>• Number of individuals in treatment for alcohol (increase)</li> <li>• Number of successful completions of alcohol treatment (no</li> </ul>
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	<ul style="list-style-type: none"> <li>• % of care leavers in education, employment, or training</li> <li>• First time entrants into the Youth Justice System per 10,000 population</li> <li>• Rate of children open to social care per 10,000 population under 18</li> <li>• % of repeat referrals into Childrens Social Care with 12 months</li> <li>• % of children and young people in care who have had 3 or more placements in the year</li> <li>• % of EHC plans issued within 20 weeks</li> </ul>	<p>apprenticeship levy</p> <ul style="list-style-type: none"> <li>• Number of apprentices and graduate placements within the council</li> <li>• Empty properties in the city centre</li> <li>• Business that survive one year in city</li> <li>• Businesses that survive five years in the city</li> <li>• % of premises in the city with full fibre coverage</li> <li>• Number of rapid charging electric car points in the city</li> <li>• Wolverhampton based businesses supported by the Council</li> <li>• New investment opportunities generated by the Council</li> </ul>	<ul style="list-style-type: none"> <li>• % of carriageways in city assessed as high quality</li> <li>• Number of people receiving specialist domestic abuse support in the community to prevent further harm</li> <li>• Number of domestic abuse cases referred to Multi Agency Risk Assessment Conference (MARAC)</li> <li>• WV Active membership numbers with breakdown by-long term health conditions, disabilities, low socioeconomic groups, minority ethnic groups</li> <li>• % Domestic Abuse related incidents and crimes</li> </ul>		<p>representation - increase)</p> <ul style="list-style-type: none"> <li>• Number of alcohol detoxes (increase in referred, initiated, and completed)</li> <li>• Narrowing the gap in % of adult residents in the city who have received their Covid-19 vaccination</li> <li>• Number of 'free' activities for CYP in the city and uptake by-long term health conditions, disabilities, low socioeconomic groups, minority ethnic groups</li> <li>• Number of referrals to physical activity opportunities by a health professional</li> </ul>
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**Table 1.2 - Article 7 – Overview and Scrutiny Arrangements – Proposed call-in form****City of Wolverhampton Council – Call-in Form**

*Please submit this form to the Monitoring Officer and the Democratic Services Manager*

<b>Name</b>	
<b>Date of Decision</b>	
<b>Who took the Decision (i.e. Cabinet, Cabinet Resources Panel or Individual Member of the Cabinet)</b>	
<b>Decision you request to be Called-in</b>	
<b>Reasons for your Call-in request (Please state in as much detail as possible the reasons why you wish to Call-in the Decision)</b>	
<b>Date of Submission</b>	